ANNOUNCEMENT OF THE ENTRANCE PROCEDURE
for the academic year 2016 – 2017 and
THE CONDITIONS FOR ACCEPTANCE
into the study at the CTU in Prague
Faculty of Transportation Sciences

Master’s degree study programme „Technology in Transportation and Telecommunications“ following the bachelor’s degree study programme

<table>
<thead>
<tr>
<th>Study field</th>
<th>Form of study</th>
<th>Degree</th>
<th>Standard length of study</th>
<th>Language of tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR...... Transportation and Logistic Systems</td>
<td>Full-time joint-degrees</td>
<td>Ing.</td>
<td>2 years</td>
<td>English</td>
</tr>
</tbody>
</table>

Time schedule and basic information on submission of applications for study

Deadline for submission of applications: by 31st March 2016

Open day: for study in Prague:
- Friday 5th February 2016
- from 10:00 to 15:00
- CTU in Prague Faculty of Transportation Sciences
  Konviktská 20, Prague 1, CZECH REPUBLIC
  (from 10:00 to 12:00)
  Horská 3, Prague 2, CZECH REPUBLIC
  (from 13:00 to 15:00)

Administrative fee
for the tasks connected with entrance procedures is due on the day of submission of an application

Fee 550,- CZK
Bank Komerční banka a. s., Praha 1
account number 19 – 3322370227 / 0100
SWIFT KOMBCZPPXXX
IBAN CZ6301000000193322370227
variable symbol 77777
constant symbol 379 – postal order
378 – cashless transfer
specific symbol application code
ICO 68407700
Period of entrance interview: from 1st June 2016 till 27th June 2016

The condition for beginning of an entrance procedure is submission of a completed electronic application form for the university studies in a set term and with all necessities. Applicants must fill out the electronic application in English !!! The application form for the studies must be filled on-line, paper application form filled by hand will not be accepted !!!

The application form for university studies can be filled in at the internet address https://prihlasova.cvut.cz. It is necessary to enclose a proof of payment of the non-refundable administrative fee or a proof of transfer of the fee onto Faculty’s account for the tasks connected with the entrance procedure of CZK 550,-. The application will not be registered without a proof of payment of this fee and a payment order will not be considered as relevant proof. The administrative is non-refundable.

The application form must be honestly and entirely completed. The completed electronic application form must be printed and sent with personal data and applicant’s signature and proof of payment to the study department !!!

Applicants for studies in the study field „TR – Transportation and Logistic Systems“ are advised to enter study field „IS – Intelligent Transport Systems“ as their alternative study field into their applications, so they can be admitted for studies of the study field „IS – Intelligent Transport Systems“ in case they fail admission to the study field „TR – Transportation and Logistic Systems“. Untrue, incomplete or late applications will not be accepted.

Applicants should send their application for studies at university to the study department of the Faculty of Transportation Sciences in Prague.

It is necessary to indicate a study programme (following master’s degree study) and a form of study (full-time) in the application form.

Applications submitted after 31st March 2016 will not be accepted !!!
Submission of applications for the studies

<table>
<thead>
<tr>
<th>The applications for studies in Prague are submitted at the <strong>address:</strong></th>
<th>CTU in Prague Faculty of Transportation Sciences Study department Konviktská 20 110 00 Prague 1 CZECH REPUBLIC</th>
</tr>
</thead>
</table>
| **The deadline for submission of applications for studies in Prague:** | **by 31st March 2016**
- in person:
  - at the Study department of the Faculty in Prague
  - Monday – Friday.................08:30 – 11:30
  - Monday – Thursday...........14:00 – 15:30
- by registered letter sent by 31st March 2016 |
| **Information on studies in Prague:** | **Eva Vicenová**
Study department of CTU in Prague Faculty of Transportation Sciences Konviktská 20, Prague 1, CZECH REPUBLIC
tel.: + 420 224 359 542, + 420 224 359 540 fax: + 420 224 237 096
e-mail: viceneva@fd.cvut.cz |

**Master´s degree study programme**

„Technology in Transportation and Telecommunications” following the bachelor´s degree study programme in the study field „TR – Transportation and Logistic Systems”

**Applicants** for a full-time study of the following master´s degree should indicate the study field „TR – Transportation and Logistic Systems” in the application. **Applicants for studies in the study field „TR – Transportation and Logistic Systems”** are advised to enter study field „IS – Intelligent Transport Systems” as their alternative study field into their applications (filled out in English !!!), so they can be admitted for studies of the study field „IS – Intelligent Transport Systems” in case they fail admission to the study field „TR – Transportation and Logistic Systems”. **Students are included into study fields and projects from the 1st year** of study.

In the following master´s degree the tuition is **only** held in the full-time study form.

It is necessary to **include** the entry „Previous study at university” in the application for the university studies.
Announcement of entrance procedure for the academic year 2016 – 2017
and the conditions for acceptance into study at the CTU in Prague Faculty of Transportation Sciences in the field „TR – Transportation and Logistic Systems“

Admission conditions, entrance examinations and criteria of their evaluation

**Master’s degree study programme**
„Technology in Transportation and Telecommunications“
following bachelor’s degree study programme in the study field „TR – Transportation and Logistic Systems“

**Condition** for acceptance into master’s degree study programme following bachelor’s degree study programme is completion of the bachelor’s degree studies by passing state final examination. Applicants do not take written entrance exam.

**Study field** of the follow-up master’s degree study programme „TR – Transportation and Logistic Systems“ is taught in English, applicants must fill out the electronic application in English !!! Applicants for studies in the study field „TR – Transportation and Logistic Systems“ are advised to enter study field „IS – Intelligent Transport Systems“ as their alternative study field into their applications, so they can be admitted for studies of the study field „IS – Intelligent Transport Systems“ in case they fail admission to the study field „TR – Transportation and Logistic Systems“. Studies in English for students enrolled in the study field „TR – Transportation and Logistic Systems“ are based on the Dean’s Regulation No. 2/2015 free of charge.

**Entrance interview in English** on topic from transportation and logistics is a part of admission. In case of no show, the faculty will assume that applicant is no longer interested in studies of the study field TR.

**Applicant’s identity** will be checked during the entrance interview. Applicant will be told scores resulting from assessment of his bachelor’s degree grades and TOEFL scores. Applicant may also take a look inside his application documents that are relevant for his acceptance into studies.

Date, time and place of the entrance interview will be included in invitation that will be sent by the faculty in form of registered letter no later than 3 weeks in advance.

Regular entrance interview will take place during one day in the period from 6th June 2016 till 10th June 2016. No alternative date for the entrance interview will be set.

Applicants will be assigned into project automatically on the basis of choosing „TR – Transportation and Logistic Systems“ as their study field in the application and documents related to the entrance exam as specified by the Faculty. Students are assigned into study fields and projects as early as in the 1st year of their studies.

Since within the study field „TR – Transportation and Logistic Systems“ there is only 1 project available, all applicants will be automatically assigned into this project without any further project entrance exam.

Applicants, who have successfully completed their bachelor degree studies at a university located in the Czech Republic (excluding the CTU in Prague Faculty of Transportation Sciences) or at a university abroad, must submit following documents related to their previous bachelor degree studies until 6th April 2016 confirmed by their faculty according to the Faculty’s written instruction (that they get in a registered letter during May 2016):
Announcement of entrance procedure for the academic year 2016 – 2017
and the conditions for acceptance into study at the CTU in Prague Faculty of Transportation Sciences
in the field „TR – Transportation and Logistic Systems“

- verified copy of the diploma from the university at which they completed their bachelor´s degree study programme
- nostrification of the diploma from the university (with the exception of the universities in the Slovak Republic) where they have completed their bachelor’s study, who successfully completed bachelor's degree at a foreign university
- list of awarded grades
- arithmetic mean from the awarded grades
- academic credits obtained by the applicant
- total number of academic credits from all courses listed in the study plan

Written instructions will also include date, time and place of the entrance interview in English.

All applicants for studies in the field „TR – Transportation and Logistic Systems“ are required to present original of their valid TOEFL score sheet (TOEFL exam may not be taken earlier than 2 years before submitting the application, i. e. before 31st March 2014) at the entrance interview. The TOEFL score sheet must clearly indicate how many points the applicant scored at the TOEFL exam.

Basic information on submitting application for studies in the field TR – Transportation and Logistic Systems:

Proof of payment of the non-refundable administrative fee of 550 CZK for tasks connected with entrance procedure or a proof of wire transfer of the fee to the faculty’s account has to be enclosed with the application (application will not be registered without a proof of payment of the administration fee).

Electronic application (filled out in English !!!) has to be printed out and submitted to the faculty’s study department together with personal information, applicant’s signature, proof of payment of fee of 550 CZK until 31st March 2016 !!!

Applicant for full-time studies in the follow-up master’s degree study programme should fill-in study field „Transportation and Logistic Systems“ in his application.

Acceptance conditions for studies in the study field TR – Transportation and Logistic Systems:

Acceptance conditions for studies in the study field „TR – Transportation and Logistic Systems“ are based on the following criteria (applicants are advised to check compliance with these criteria before submitting their applications for studies):

- assessment and approval of grades from courses taken during bachelor studies by The University of Texas at El Paso
  - it is strongly recommended for applicants to request in a timely manner the official list of grades from the faculty where the applicant has completed or is completing his bachelor studies, send its scan to e-mail address xhorak@fd.cvut.cz and wait for the grades to be assessed and approved before submitting his application
Announcement of entrance procedure for the academic year 2016 – 2017 and the conditions for acceptance into study at the CTU in Prague Faculty of Transportation Sciences in the field „TR – Transportation and Logistic Systems“

- **minimum TOEFL scores** according to the versions of TOEFL exam:
  - internet-based test ............................................................................................................. 80
  - computer-based test ............................................................................................................. 213
  - paper-based test ................................................................................................................ 550

- maximum value of the applicant’s **arithmetic mean** from the previous bachelor’s degree studies until 6th April 2016 ............................................................................................................. AP ≤ 1,80

**Criteria for determining outcome of admission:**

- **maximum** total score is **100**
- **minimum** total score needed for admission is **70**
- **outcome of admission** into the follow-up master’s degree studies in the study field „TR – Transportation and Logistic Systems“ is computed according to the following formula:

\[
VPB = 40 \cdot \left( \frac{1}{AP} + \frac{T_S}{T_C} \right) + n
\]

Legend:
- \(VPB\) .............. total score
- \(AP\) ................ arithmetic mean from the previous bachelor degree studies until 6th April 2016
- \(T_S\) .............. applicant’s score from 1 of 3 TOEFL exam versions as described above
- \(T_C\) .............. maximum score from 1 of 3 TOEFL exam versions that could be achieved by the applicant
- \(n\) .............. entrance exam English language interview on topic from transportation and logistics score (maximum 20 points)

- applicants will be **accepted into studies according to the order** resulting from total score (VPB) sorted from maximum to minimum until the number of applicants accepted for the academic year 2016 – 2017 is met
- for the academic year 2016 – 2017 **maximum of 3 applicants will be accepted** as students of the **full-time follow-up master’s degree studies in the study field TR – Transportation and Logistic Systems**

**Final provisions for the study field TR – Transportation and Logistic Systems:**

Applicants for studies in the study field „TR – Transportation and Logistic Systems“ are **required to pass TOEFL exam** in accordance with article 6.2 (d) of the **Memorandum of Understanding** signed between the CTU in Prague Faculty of Transportation Sciences and The University of Texas at El Paso, which states that in case when language primarily used for instruction at the student’s Home Institution (being CTU in Prague, Faculty of Transportation Sciences) differs from the language used for instruction on the Host Institution (being The University of Texas at El Paso), it is necessary for incoming student to prove the Host Institution knowledge of language according to requirements set by the Host Institution, whereas The University of Texas at El Paso’s requirement is passing the TOEFL exam.
Successful applicants for studies in the study field „TR – Transportation and Logistic Systems” are aware that the **CTU in Prague Faculty of Transportation Sciences** is **not responsible for obtaining necessary documents needed for a legal study stay in the United States of America.** According to article 7.2 (a) of the Memorandum of Understanding, The **University of Texas at El Paso has the right not to accept the applicant** who has successfully completed their bachelor’s degree studies at a university in the Czech Republic excluding the CTU in Prague Faculty of Transportation Sciences or at a university abroad, for the part of studies in the field „TR – Transportation and Logistic Systems” that takes place in the USA. **Applicants** for studies in the study field „TR – Transportation and Logistic Systems” must be **citizens** of one of the **EU member states.** The **CTU in Prague Faculty of Transportation Sciences cannot be held responsible** for such decision of the American party.

Successful applicants for studies in the field „TR – Transportation and Logistic Systems” are aware that **during the first year of their studies** of the follow-up master’s degree programme at the CTU in Prague Faculty of Transportation Sciences, they must try to pass **„GRE Revised General Test“**. Number of points or overall success is not relevant, it is only necessary that the students take the test, otherwise they will not fulfil admission conditions for studies at The University of Texas at El Paso, USA where they are supposed to spend second year of their studies in the study field TR.

Successful applicants for studies in the field „TR – Transportation and Logistic Systems” are aware that starting from the academic year 2014 – 2015 the **financial support from the European Union for the second year of studies in the United States of America will no longer be available**, however, **students** will still **not pay any tuition fees**.

In order to be accepted into studies at The University of Texas at El Paso, the successful applicants for studies in the field „TR – Transportation and Logistic Systems” are aware that **during the first year of their studies** of the follow-up master’s degree programme at the CTU in Prague Faculty of Transportation Sciences, they **must complete all courses listed in the recommended time study plan** of the study field „TR – Transportation and Logistic Systems” and be awarded **grades A, B or C** according to the ECTS classification scale.

**Decision of acceptance and enrolment**

According to § 51, article 1 of The Higher Education Act No. 111/1998 and the amendment of other acts (hereafter „Act”), right for enrolment is granted to applicant by notification on decision of acceptance. **The faculty will inform accepted applicants of the enrolment date and time along with the decision of acceptance into studies. The applicant becomes student on the day of enrolment** (**§ 61, article 1** of the Act).

**The Decision of Acceptance** will be delivered to the applicant in **writing** and the list of the accepted and not accepted applicants will be published on the official notice board as well as on the Faculty’s website.

Applicant may request revision of the decision within 30 days starting on the day when he receives his admission results.
Final provisions

This admission procedure announcement containing conditions of acceptance into studies will be published on the official notice board of the Faculty of Transportation Sciences and on the website of the CTU in Prague Faculty of Transportation Sciences (http://www.fd.cvut.cz) by 30th November 2015.

Wording of the admission procedure announcement for the academic year 2016 – 2017 and publication of acceptance conditions into studies at the CTU in Prague Faculty of Transportation Sciences was approved according to § 27, article e) of the Act and Article 4, paragraph 3 of the CTU’s Admission Procedure Regulation by the Academic Senate of the CTU in Prague Faculty of Transportation Sciences during its session on 18th November 2015.

Prof. Dr. Miroslav Svítek, MSc
Dean of the CTU in Prague
Faculty of Transportation Sciences

Person responsible for correctness:
Assoc. Prof. Jiří Čarský, MSc PhD
Vice-dean for education

In Prague, 18th November 2015