

ANNOUNCEMENT OF EXTRAORDINARY TERM OF THE ENTRANCE PROCEDURE

for the academic year 2018 – 2019 and

THE CONDITIONS FOR ACCEPTANCE

into the study at the CTU in Prague
Faculty of Transportation Sciences

Bachelor´s Degree programme „Technology in Transportation and Telecommunications“				
Study field	Form of study	Degree	Standard length of study	Language of tuition
PIL..... Professional Pilot	Full-time	Bc.	3 years	English

Time schedule and basic information on submission of applications for study

The term of submission of applications:	by 10th August 2018
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Administrative fee	
for the tasks connected with entrance procedures is due on the day of submission of an application	
Fee	650,- CZK
Bank	Komerční banka a. s., Praha 1
account number	19 – 3322370227 / 0100
SWIFT	KOMBCZPPXXX
IBAN	CZ6301000000193322370227
variable symbol	77777
constant symbol	378 – cashless transfer 379 – postal order
specific symbol	application code
IČO	68407700

Period of (and place of) entrance examinations:	from 3rd September 2018 till 14th September 2018 (Prague)
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The condition for beginning of an entrance procedure is **submission of a completed electronic application form** for the university studies **in a set term** and with all necessities. Applicants must **fill out** the **electronic application** in **English**. **The application form for the studies** must be **filled on-line**, paper application form filled by hand will not be accepted.

The application form for university studies will be filled by applicant in at the internet address **<https://prihlaska.cvut.cz>**.

The application form must be honestly and entirely completed. The completed electronic application form **must be printed** and **sent with applicant's signature to the study department**. The **transfer of the fee** onto Faculty's account for the tasks connected with the entrance procedure of CZK 650,- can be made via internet card payment at the internet address **<https://prihlaska.cvut.cz>**. When using **other payment** than via internet card payment, the applicant must provide **proof of payment of the fee**.

Applicants should send their application for studies at university to the study department of the Faculty of Transportation Sciences in Prague. Untrue, incomplete or late applications will not be accepted.

It is necessary **to indicate a study programme** (bachelor´s degree study) **and a form of study** (full-time) **in the application form**.

Applications submitted after 10th August 2018 will not be considered.

Submission of applications for the studies	
The applications for studies in Prague are submitted at the address :	CTU in Prague Faculty of Transportation Sciences Study department Konviktská 20 110 00 Prague 1 CZECH REPUBLIC
The deadline for submission of applications for studies in Prague:	by <u>10th August 2018</u> in person: <ul style="list-style-type: none"> • in period since 1st May 2018 until 30th June 2018 at the Study department of the Faculty in Prague during office hours: <ul style="list-style-type: none"> – Monday – Friday 08:30 – 11:30 – Monday – Thursday.... 14:00 – 15:30 • in period since 1st July 2018 until 10th August 2018 (during summer vacation) at the Study department of the Faculty in Prague during vacation office hours: <ul style="list-style-type: none"> – Wednesday..... 09:00 – 11:00 by registered letter <u>posted by 10th August 2018</u>
Information on studies in Prague:	Eva Vicenová Study department of CTU in Prague Faculty of Transportation Sciences Konviktská 20, Prague 1, CZECH REPUBLIC phone: + 420 224 359 542, + 420 224 359 508 + 420 770 138 720 e-mail: viceneva@fd.cvut.cz

Admission conditions, entrance examinations and criteria of their evaluation

Bachelor´s degree study programme

„Technology in Transportation and Telecommunications“

completed in Prague in the study field PIL – Professional Pilot

The **condition** for acceptance into the Bachelor´s degree study programme in the field PIL – „Professional Pilot“ is the **completion of full secondary education with a school-leaving exam**, no later than the day of the entrance examination.

Applicants for the studies are to **take a written entrance examination in mathematics and also a written test for the English language**.

In accordance with the written **instructions from the Faculty** (delivered in a registered letter during August 2018) **all applicants** will submit a **certified copy of a school-leaving exam certificate**; the applicants who completed full **secondary education** with a school-leaving exam **abroad** will submit a **validated school-leaving exam certificate** (with the exception of those who have completed full secondary education with a school-leaving exam in the Slovak Republic).

Entrance examination will take place during one day in the period from 3rd September 2018 till 14th September 2018 in Prague.

Date, time and place of the entrance examination will be stated on the invitation to the entrance examination that will be delivered to the applicants by means of a registered letter sent by the Faculty during August 2018.

In the **written mathematics test** the applicant should demonstrate the ability to independently solve problems within the scope of secondary school mathematics of average difficulty:

- duration of the multiple-choice mathematics test is 70 minutes
- it consists of a set of 15 maths problems; for 10 of them the applicants can score 1 point for each correct answer and 2 points for the remaining 5 problems
- maximum score is 20 points
- for the written examination the applicants will bring **writing implements** and several blank **sheets of paper (format A4) only**
- the use of **other aids and electronic devices including mobile phones** is strictly **prohibited**

Intermediate knowledge of **English** is assumed for the successful completion of a **written test**:

- written test in English takes 60 minutes
- the maximum number of points is 20

By passing the entrance examination, the applicant **takes note** of the following **preconditions for successful practical pilot training**:

- the need to obtain proof of **Medical certificate before beginning of practical pilot training**

- Class 1 Medical Certificate (issued according to EASA, FAA or DGCA standards)
- in the case of **non EASA** Medical certificate, **applicant will be required** to obtain Class 1 Medical certificate compliant with EASA standards at The Institute of Aviation medicine in Prague
- costs associated with obtaining Medical certificate is paid by the applicant, and in any case he / she cannot claim reimbursement of the fee from the Czech Technical University in Prague Faculty of Transportation Sciences
- ability to **cover the financial costs** of practical pilot training from his / her own financial resources
 - training can only be done in an integrated ATP(A) course compliant with EASA
 - theoretical training during the studies (the fee is 55 000 CZK per one semester) in the bachelor degree is free of charge
 - costs associated with practical pilot training are estimated at approximately CZK 950 000,-

A **preparatory course „Introduction to Information systems** of CTU in Prague Faculty of Transportation Sciences“, intended **for students of 1st year** of studies of the Bachelor's degree programme **in Prague** will be provided by the Department of Applied Informatics in Transportation, FTS (K 614). Duration of the course is 90 minutes; the course will be held on 26th September 2018 in the premises of the Faculty of Transportation Sciences. Detailed information (venue of the course, dividing of students into groups) will be published on the website of the Faculty of Transportation Sciences on 25th September 2018 at the latest. For more information call +420 224 358 413 or send an e-mail to kalikova@fd.cvut.cz.

The fee for studies delivered in English is given by **Appendix 5** „Study fees“ **to the CTU Statute** (the fee is **55 000 CZK per one semester**). The specification of the fee payment and the study conditions will be set in the agreement between the CTU in Prague Faculty of Transportation Sciences and a student.

Criteria for determining entrance examination:

- **evaluation** of results of the entrance procedure is based on the **result of the written entrance examination** (see above) and the assessment of **preconditions** for successful **pilot training**
- **maximum** total score is **100**
- calculation of the points according to a formula and ranking of applicants based on the final number of points is performed anonymously by means of the computer software
- for **acceptance into the bachelor's studies in the field „PIL – Professional pilot“** the obtained results of written entrance procedure are evaluated according to the following formula:

$$VPB = \frac{5}{2} \cdot M \cdot (BJA + BMA)$$

Legend:

- *VPB*..... total score
 - *BJA* number of points obtained in the written test for the English language (0 to 20)
 - *BMA* number of points obtained in the written entrance exam in mathematics (0 to 20)
 - *M = 0*..... the applicant taking the entrance examination does not have a school-leaving exam certificate
 - *M = 1*..... the applicant taking the entrance examination has a school-leaving exam certificate
- applicants will be **accepted into studies according to the order** resulting from total score (**VPB**) sorted from maximum to minimum until the number of applicants accepted for the academic year 2018 – 2019 is met
 - in the academic year 2018 – 2019 **the tuition of 1st level of study field „PIL – Professional Pilot”** taught in **English will** begin in case when **at least of 13 applicants are accepted as students**
 - for the academic year 2018 – 2019 **maximum of 45 applicants** who achieve the final number of points **VPB ≥ 70 will be accepted** as students of the **full-time Bachelor's Degree programme** taught in **English** completed **in Prague in the study field PIL – Professional Pilot** assuming that tuition of 1st level of study in this study field taught in **English** is realized in the academic year 2018 – 2019 (see above)

Decision of acceptance and registration into study

According to § 51, article 1 of The Higher Education Act No. 111/1998 and the amendment of other acts (hereafter „Act”), right for enrolment is granted to applicant by notification on decision of acceptance. **The faculty will inform accepted applicants of the enrollment date and time along with the decision of acceptance into studies.** The Faculty when setting the maximum number of accepted applicants for a relevant academic year plans for current tuition capacity and also for the fact that some percentage of accepted applicants will not register into the study. **The applicant becomes student on the day of enrolment** (§ 61, article 1 of the Act).

The result of the admission procedure can be **found** on the website **<https://prihlaska.cvut.cz>** after entering the application code.

The Decision of Acceptance will be delivered to the applicant in **writing**. The applicant has the right to access the file only after the decision has been notified (§ 50, article 5 of the Act).

Applicant may appeal against the decision within 30 days starting on the day of notification of the decision.

Final provisions

This admission procedure announcement containing conditions of acceptance into studies will be published on the official notice board of the Faculty of Transportation Sciences and on the website of the CTU in Prague Faculty of Transportation Sciences (<https://www.fd.cvut.cz>) by 30th April 2018.

Wording of the admission procedure announcement for the academic year 2018 – 2019 and publication of acceptance conditions into studies at the CTU in Prague Faculty of Transportation Sciences was approved according to § 27, article e) of the Act by the Academic Senate of the CTU in Prague Faculty of Transportation Sciences during its session on 17th April 2018.

Doc. Ing. Pavel **Hrubeš**, Ph.D.
Dean of the CTU in Prague
Faculty of Transportation Sciences

Person responsible for correctness:

Ing. Martin Langr, Ph.D.
Vice-Dean for Education

In Prague, 17th April 2018