ENTRANCE PROCEDURE 
AND CONDITIONS FOR ACCEPTANCE 
INTO THE STUDY AT THE CTU IN PRAGUE 
FACULTY OF TRANSPORTATION SCIENCES 
FOR THE ACADEMIC YEAR 2020 - 2021 
(WITH DEADLINE FOR APPLICATIONS 30th April 2020)

I. OVERVIEW OF STUDY PROGRAMS TAUGHT IN ENGLISH

The entrance procedure for applicants for the academic year 2020 - 2021 will take place in the following master's degree programmes.

Master's degree study programmes (following the Bachelor's degree programme) 
standard length of study: 2 years; degree: Ing.

<table>
<thead>
<tr>
<th>Study programme</th>
<th>code</th>
<th>form</th>
<th>language</th>
<th>place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intelligent Transp ort Syst ems</td>
<td>IS*</td>
<td>full-time</td>
<td>english</td>
<td>Prague</td>
</tr>
<tr>
<td>Smart Cities</td>
<td>SC**</td>
<td>full-time</td>
<td>english</td>
<td>Prague</td>
</tr>
</tbody>
</table>

* the IS program can also be studied in English in the form of a double degree in cooperation with a foreign university  
** the SC program can only be studied in English in the form of a double degree in cooperation with a foreign university

The full-time study takes the form of daily classes. It consists of lectures and seminars in individual study courses. Study is project-oriented, which means that students choose their student project.

The fee for study programs taught in English is given by Appendix 5 „Study fees“ to the CTU Statute The specification of the fee payment and the study conditions will be set in the agreement between the CTU in Prague Faculty of Transportation Sciences and a student. The fee for study in English is currently 66 000 CZK per one semester of study in master degree study programme. Exceptions are double-degree programs where fees are as follows:

- the IS program in the form of double degree study is charged 500, - EUR per semester
- the SC program in the form of double degree is free of charge

II. BASIC INFORMATION AND IMPORTANT DATES

<table>
<thead>
<tr>
<th>The term of submission of applications:</th>
<th>by 30th April 2020</th>
</tr>
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<tbody>
<tr>
<td>the term applies equally to:</td>
<td></td>
</tr>
<tr>
<td>* filling out the electronic application on site prihlas 1a.cvut.cz</td>
<td></td>
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<tr>
<td>* payment of an administrative fee</td>
<td></td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Period of (and place of) entrance examinations:</th>
<th>from 1st June 2020 to 26th June 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>in Prague for applicants for:</td>
<td>master's degree study programme</td>
</tr>
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</table>
III. PROCEDURE FOR SUBMISSION OF APPLICATION FORMS

The submission of a filled application form is necessary for the beginning of the entrance procedure. The number of submitted application forms is not limited.

1) Filling out the electronic application form

Applicants have to fill out the electronic application form:

- on-line on the website: prihlasca.cvut.cz
- completely and honestly
- in English

Applicants have to specify in the application form:

- type of study programme (master)
- form of study (full-time)
- field of study (IS, SC)

2) Payment of the administration fee

There is an administrative fee of **800 CZK** for the tasks connected with entrance procedures (for each application form).

The fee must be paid by the deadline for submission of applications - **30th April 2020**.

Payment can be made by internet card payment at the internet address prihlasca.cvut.cz (we prefer this payment method).

It is also possible to pay the fee by cashless transfer by bank transfer or by postal order according to the information below.

<table>
<thead>
<tr>
<th>Administrative fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>fee</strong></td>
</tr>
<tr>
<td>bank</td>
</tr>
<tr>
<td>account number</td>
</tr>
</tbody>
</table>
3) Acceptance of the application as the beginning of the entrance procedure

The completed and paid application will be accepted into the entrance procedure only after the payment has been paired with the submitted application. Applicants can check the status of the application in their electronic application form. Payments made and sent after the deadline will not be accepted.

The last day for filling out the application form and paying the administrative fee is 30th April 2020.

IV. ADMISSION CONDITIONS

In accordance with the written instructions from the Faculty (delivered in a registered letter during May 2020), all applicants will submit documents listed below no later than the day of the entrance examination (or term set in the sent information).

1) Proof of previous educational attainment

All applicants shall submit an officially certified copy of their previous successfully completed studies according to the type of study programme.

The condition of master's degree study program is the completion of a university degree of at least bachelor type. All applicants shall submit a certified copy of the diploma and the Diploma Supplement or other confirmation containing a list of completed subjects and achieved study average. These documents do not have to be submitted by applicants who have completed a bachelor's degree program at the Czech Technical University in Prague, Faculty of Transportation Sciences.

The applicants who completed previous studies abroad will submit a validated Bachelor's Diploma – called nostrification (except for those who have completed their education in the Slovak Republic).

2) Proof of knowledge of English language

(for all studies taught in English)

Applicants for study in the study programmes IS and SCLED (taught in English) are required to prove their knowledge of English. The level of English can be demonstrated in one of the following ways:

- citizenship of the state with the official language "English"
- confirmation of successful completion of previous studies in English
- confirmation of successful completion of English language course in the previous university studies (which as a whole does not have to be in English)
- internationally recognized certificate

V. ENTRANCE EXAMINATIONS AND CRITERIA OF THEIR EVALUATION

The applicants will be accepted to the study after fulfilling all the previously mentioned conditions and on the basis of evaluation criteria set for each study field.
The acceptance criterion is the number of achieved points. The final number of points of each applicant is based on the result of the entrance examination. The ranking of candidates is created by the number of points.

The minimum number of points required for admission to the study is set for each study field.

The entrance examination will take place during one day in the period from 1st June 2020 to 26th June 2020. Date, time, and place of the entrance examination will be stated in the invitation to the entrance examination that will be delivered to the applicants by means of a registered letter sent by the Faculty at least 3 weeks before the date of the exam.

In case the applicant is not able to attend the entrance examination in Prague on the assigned date and time, and when the applicant excuses himself with the faculty's study department no later than on the day of the entrance examination, he/she may be given opportunity to attend alternate entrance examination. Alternate entrance examination for excused applicants will take place in the period from 1st September 2020 to 11th September 2020.

1) Intelligent Transport Systems (IS)

Applicants for the studies are to take a written entrance examination in two thematic areas. At the same time applicants participate in the project selection process.

Evaluation of results of the entrance procedure is based on the result of the written entrance examination.

- maximum total score is 100 points
- the minimum number of points required to be accepted to the study for the academic year 2020 – 2021 is set at 55
- without a written entrance examination will be admitted to study students or graduates of the "B 3710 - Technology in Transportation and Telecommunications" study program at any university in the Czech Republic who have achieved an arithmetic study average of 1.00 to 1.70 (on 15th April 2020)
- without a written entrance examination will be admitted to study applicants who have successfully completed a bachelor's degree study in English at a university in the Czech Republic or a foreign university. The previous studies have to meet the required applicant profile corresponds to the fundamentals of mathematics, physics and technical disciplines (corresponding to programs of transport, technical or computer science)
- the maximum number of applicants admitted to study program is limited by the capacity of student projects

Evaluation of written entrance examination

In the written examination of two thematic areas, the applicant demonstrates sufficient professional knowledge of the issues related to the program.

- A written entrance examination in each thematic area takes 45 minutes
- the maximum points from one topic is 25 points
- written examination is in English language
- for the written examination, the candidate will only bring pen and several clean A4 paper
- It is not allowed to use any other aids or electronic devices, including mobile phones
- Topics are listed in the following table

<table>
<thead>
<tr>
<th>Programme</th>
<th>Thematic area 1</th>
<th>Thematic area 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>IS</td>
<td>Transport engineering</td>
<td>Transport telemetry</td>
</tr>
</tbody>
</table>
The results of the written entrance examination in both thematic areas are recalculated to a score of 0 to 100 points according to the formula:

\[ VPB = 2 \times (BT_1 + BT_2) \]

Legend to the formula:
- \( VPB \) total score
- \( BT_1 \) number of points obtained in the written entrance exam in thematic area 1 (0 to 25)
- \( BT_1 \) number of points obtained in the written entrance exam in thematic area 2 (0 to 25)

**Specifics of double degree study in IS**

The IS program (taught in English) can be studied in double degree form in cooperation with Linköping University in Sweden, which implements the content-related study program.

Graduates of the degree program in cooperation with a foreign university are awarded the academic degree "engineer" (Ing.) And also the academic title of the foreign university according to the legislation in force in the respective country.

The fee of double degree study is 500 EUR per semester. The specification of the payment of the fee and study conditions will be stipulated in the contract of CTU in Prague with the student.

Applicants must apply for a double degree in the IS program by letter sent to the Study Department together with the completed application form by 30th April 2020.

The cooperating foreign university reserves the right not to accept a double degree applicant. The Faculty of Transportation Sciences assumes no responsibility for this decision of the cooperating CTU in Prague.

**2) Smart Cities (SC)**

The Smart Cities programme can only be studied in English in the form of a double degree in cooperation with University of Texas in El Paso.

Applicants do not take a written entrance examination. Instead, they will submit a motivation letter in English together with the application (1 page A4). In the letter they will show interest in Smart Cities, expectations of their studies and will outline the topics they would like to work on in their Master thesis. This motivation letter will be the basis for discussion during the entrance interview that will be conducted in English.

- maximum total score is 100 points
- the minimum number of points required to be accepted to the study for the academic year 2020 – 2021 is set at 70
- applicants will be admitted in the order based on their total score (VPB) from the highest to the lowest, until the number of the admitted applicants for the academic year 2020 – 2021 is met
- for the academic year 2020-2021, a maximum of 4 applicants will be admitted

The results are recalculated to a 0 to 100 points scale according to the following formula:
\[ VPB = 40 \cdot \frac{1}{AP} + e + n \]

Legend to the formula:
- \( VPB \).............. total score
- \( AP \)............. arithmetic average in the previous bachelor’s study (as of 15\textsuperscript{th} April 2020)
- \( e \)............... motivation letter in English (0 to 20 points)
- \( n \).............. evaluation of the entrance interview (0 to 40 points)

Other prerequisites for successful studies in the Smart Cities program that the applicant acknowledges upon passing the entrance interview:
- requirement to pass TOEFL test during the first year of studies (min. 80 points for the internet-based test)
- requirement to try to pass the GRE General Test during the first year of studies (minimum score not specified)
- requirement to complete all courses of the Smart Cities program study plan during the first year of studies at CTU while keeping in mind that a grade worse than C according to the ECTS classification scale cannot be transferred to The University of Texas at El Paso

VI. RESULTS OF THE ENTRANCE PROCEDURE

The results of the entrance procedure will be published by 26\textsuperscript{th} June 2020. Applicants can find the results in the application prihlaseni.cvut.cz after entering their application code.

The Dean’s decision of acceptance will be delivered to applicants in writing (within 30 days from the verification of all conditions). The decision also includes a statement of reasons and guidance on the possibility of appeal against the decision within 30 days of its notification. The applicant has the right to access the file only after the decision has been notified.

Notification of admission to study gives applicants the right to enroll in studies. The faculty shall communicate the date of enrollment to the admitted applicants together with the decision on admission to study.

The applicant becomes a student on the day of enrollment.