

ANNOUNCEMENT OF EXTRAORDINARY TERM OF THE ENTRANCE PROCEDURE

for the academic year 2018 – 2019 and

THE CONDITIONS FOR ACCEPTANCE

into the study at the CTU in Prague
Faculty of Transportation Sciences

The extraordinary term of the entrance procedure for applicants for study for the academic year 2018 – 2019 will take place in accredited degree programme and study field:

Master´s Degree programme „Technology in Transportation and Telecommunications“ following the Bachelor´s Degree programme				
Study field	Form of study	Degree	Standard period of study	Language of instruction
IS Intelligent Transport Systems	Full-time (with the possibility of joint-degrees)	Ing.	2 years	English

Time schedule and basic information on submission of applications for study

The term of submission of applications:	by 10th August 2018
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Administrative fee	
for the tasks connected with entrance procedures is due on the day of submission of an application	
Fee	650,- CZK
Bank	Komerční banka a. s., Praha 1
account number	19 – 3322370227 / 0100
SWIFT	KOMBCZPPXXX
IBAN	CZ6301000000193322370227
variable symbol	77777
constant symbol	378 – cashless transfer 379 – postal order
specific symbol	application code
IČO	68407700

The condition for beginning of an entrance procedure is **submission of a completed electronic application form** for the university studies **in a set term** and with all necessities. Applicants must **fill out** the **electronic application** in **English**. **The application form for the studies** must be **filled on-line**, paper application form filled by hand will not be accepted.

The application form for university studies can be filled in at the internet address **https://prihlaska.cvut.cz**. It is necessary to **enclose a proof of payment** of the non-refundable administrative fee or a proof of **transfer of the fee onto Faculty´s account** for the tasks connected with the entrance procedure of CZK 650,-. An application will not be registered without a proof of payment of this fee and a payment order will not be considered as relevant proof. The applicant cannot claim an administrative fee to be returned.

The application form must be honestly and entirely completed. The completed electronic application form **have to be printed** and **sent** with personal data and applicant´s signature and **proof of payment to the study department**.

Applicants should send their application for studies at university to the study department of the Faculty of Transportation Sciences in Prague. Untrue, incomplete or late applications will not be accepted.

It is necessary **to indicate a study programme** (following master´s degree study) **and a form of study** (full-time) **in the application form**.

Applications submitted after 10th August 2018 will not be considered.

Submission of applications for the studies	
The applications for studies in Prague are submitted at the address :	CTU in Prague Faculty of Transportation Sciences Study department Konviktská 20 110 00 Prague 1 CZECH REPUBLIC
The deadline for submission of applications for studies in Prague:	by 10th August 2018 in person: <ul style="list-style-type: none"> • in period since 1st May 2018 until 30th June 2018 at the Study department of the Faculty in Prague during office hours: <ul style="list-style-type: none"> – Monday – Friday 08:30 – 11:30 – Monday – Thursday.... 14:00 – 15:30 • in period since 1st July 2018 until 10th August 2018 (during summer vacation) at the Study department of the Faculty in Prague during vacation office hours: <ul style="list-style-type: none"> – Wednesday..... 09:00 – 11:00 by registered letter posted by 10th August 2018
Information on studies in Prague:	Eva Vicenová Study department of CTU in Prague Faculty of Transportation Sciences Konviktská 20, Prague 1, CZECH REPUBLIC phone: + 420 224 359 542, + 420 224 359 508 + 420 770 138 720 e-mail: viceneva@fd.cvut.cz

Master´s Degree programme

„Technology in Transportation and Telecommunications“ following the Bachelor´s Degree programme

Applicants for a full-time study of the following Master´s Degree programme **should indicate the study field**, which they are interested in, in the application.

The students will be included into projects on the basis of a chosen project, which they write in the application for studies and which is written in the documents for entrance procedures according to written order of the Faculty, within projects entrance procedure according to their own project choice preferences. **Students are included into study fields and projects from the 1st year of study.**

In the following Master´s Degree programme the tuition is **only held in the full-time study form**. It is necessary to **include** the entry „**Study form**“ and „**Previous study at university**“ in the application for the university studies.

Admission conditions, entrance examinations and criteria of their evaluation

Master´s Degree programme

„Technology in Transportation and Telecommunications“ following the Bachelor´s Degree programme in the study field „**IS – Intelligent Transport Systems**“

The condition for applicants, who successfully completed **bachelor´s degree** at a **foreign university or** at an university **in the Czech Republic** in a study programme or in a study field **taught in English** for acceptance into a Master´s Degree programme following Bachelor´s Degree programme is only **completion of Bachelor´s Degree programme** (by passing state final examination) **providing knowledge** that meets required profile of an applicant and corresponding to the fundamentals **in mathematics, physics and technological courses** which corresponds to the bachelor´s study programmes **of transportation, technological or informatics specializations**. These applicants **will not take a written acceptance test**.

The applicants for the field of „**IS – Intelligent Transport Systems**“ **taught in English** must **fill in the electronic application form** for studies **in the English language !!! The fee for studies** delivered in English is given by **Appendix 5 „Study fees“ to the CTU Statute** (the fee is **66 000 CZK per one semester**) for the students registered in the study of **the field „IS – Intelligent Transport systems“** (with the exception of „joint-degrees“ in the study field IS – „Intelligent Transport Systems“, which follows the Dean´s Directive No. 4/2017). The specification of the fee payment and the study conditions will be set in the agreement between the CTU in Prague Faculty of Transportation Sciences and a student.

Simultaneously with the application for the study (filled out in **English !!!**) the applicants for the fields „IS – Intelligent Transport Systems“ **taught in English**, who successfully completed **Bachelor´s Degree programme** at a **foreign university** or at an university in the Czech Republic in a study programme or in a study field taught in English, will submit the following documents **at the study department** in Prague:

- **verified copy of the diploma** from the university at which they completed their Bachelor´s Degree programme, and **nostrification of the diploma**

from the university (with the exception of the universities in the Slovak Republic) where they have completed their bachelor´s study – applicants can submit a nostrification of the diploma from the university also later, but they must take into consideration that submission of a nostrification of the diploma from the university is the condition for issue of decision of acceptance of applicant into studies

- **record of grades** in all completed courses confirmed by a university (stamp and official signature)
- **document that proves command of English** (one of the following options):
 - citizenship of a state with official language „English“
 - successfully completed study of English certificate within previous university studies (it is not necessary to take the entire study in English)
 - international certificate Cambridge English: FCE (First Certificate in English)
 - international certificate Cambridge English: CAE (Certificate in Advanced English)
 - international certificate Cambridge English: CPE (Certificate of Proficiency in English)
 - international certificate City & Guilds: ESOL (English for Speakers of Other Languages)
 - international certificate IELTS (International English Language Testing System)
 - international certificate TELC (The European Language Certificates)
 - TOEFL® (Test Of English as Foreign Language)

If an applicant does not submit together with his application for study all necessary documents for acceptance, it is assumed he is not interested in the study at the Faculty.

A student registers in the study field „IS – Intelligent Transport Systems“ at a **project entrance procedure**, which **all the applicants** will take compulsorily part in **according to the Faculty´s written instruction** that they get in a registered letter.

If an applicant does not submit by the set term all necessary documents for a project entrance procedure it is assumed that he is not interested in the study at the Faculty.

For the academic year 2018 – 2019 **all applicants for the full-time study of the Master´s Degree programme in the study field „IS – Intelligent Transport Systems“ taught in English will be accepted** providing they fulfill all the conditions of acceptance.

„Joint-degrees“ in the study field IS – Intelligent Transport Systems:

Tuition of € 500,- per semester of study (**€ 2.000,-** in total **for the whole degree study**) is for students who **study in the field „IS – Intelligent Transport Systems“** in English (according to § 47a of the Act) and **in collaboration with a foreign university** (Linköpings universitet in Sweden), where a study programme of related content is carried out. **The graduates** from such a type of study in a study programme that is completed within the collaboration of a foreign university will obtain an academic **degree** „engineer“ (in abbreviation **„Ing.“** written before the name) according to § 46 paragraph 4 of the Act and also **an academic degree from the foreign university** according to legislation in the relevant country. The collaborating foreign university is stated in the university diploma of CTU in Czech and English. The specification of the fee payment and the study conditions will be set in the agreement between the CTU in Prague Faculty of Transportation Sciences and a student.

The applicants have to **ask** for a **registration into the „joint-degrees“ study** of the field „IS – Intelligent Transport Systems“ in the form of a letter. The letter must be delivered (submitted) together with the filled and printed electronic application form by **10th August 2018**.

The collaborating university Linköpings universitet (Sweden) assumes the **right not to accept applicant for the „joint-degrees“ study**. **The CTU in Prague Faculty of Transportation Sciences does not take any responsibility** for the decision of collaborating university.

Decision of acceptance and registration into study

According to § 51, article 1 of The Higher Education Act No. 111/1998 and the amendment of other acts (hereafter „Act“), right for enrolment is granted to applicant by notification on decision of acceptance. **The faculty will inform accepted applicants of the enrollment date and time along with the decision of acceptance into studies**. The Faculty when setting the maximum number of accepted applicants for a relevant academic year plans for current tuition capacity and also for the fact that some percentage of accepted applicants will not register into the study. **The applicant becomes student on the day of enrolment** (§ 61, article 1 of the Act).

The Decision of Acceptance will be delivered to the applicant in **writing** and the list of the accepted and not accepted applicants will be published on the official notice board as well as on the Faculty’s website.

Applicant may request revision of the decision within 30 days starting on the day when he receives his admission results.

Final provisions

This admission procedure announcement containing conditions of acceptance into studies will be published on the official notice board of the Faculty of Transportation Sciences and on the website of the CTU in Prague Faculty of Transportation Sciences (<https://www.fd.cvut.cz>) by 30th April 2018.

Wording of the admission procedure announcement for the academic year 2018 – 2019 and publication of acceptance conditions into studies at the CTU in Prague Faculty of Transportation Sciences was approved according to § 27, article e) of the Act and Article 4, paragraph 3 of the CTU’s Admission Procedure Regulation by the Academic Senate of the CTU in Prague Faculty of Transportation Sciences during its session on 17th April 2018.

Doc. Ing. Pavel **Hrubeš**, Ph.D.
Dean of the CTU in Prague
Faculty of Transportation Sciences

Person responsible for correctness:

Ing. Martin Langr, Ph.D.
Vice-Dean for Education

In Prague, 17th April 2018