EXTRAORDINARY TERM OF ENTRANCE PROCEDURE AND CONDITIONS FOR ACCEPTANCE

INTO THE BACHELOR'S DEGREE STUDY AT THE CTU IN PRAGUE
FACULTY OF TRANSPORTATION SCIENCES
FOR THE ACADEMIC YEAR 2022 - 2023

(WITH DEADLINE FOR APPLICATIONS 10th August 2022)

I. OVERVIEW OF STUDY PROGRAMMES TAUGHT IN ENGLISH

The entrance procedure for applicants for the academic year 2022 - 2023 will be opened for the following bachelor's degree programme.

Bachelor study programme
Professional Pilot
The standard length of study: 3 years; degree: Bc. (bachelor)

programme of study	code	form	language	place
Professional Pilot	PIL	full-time	english	Prague

The full-time study takes the form of daily classes. It consists of lectures and seminars in individual study courses. The study is project-oriented, which means that students choose their student project.

The fee for study programs taught in English is given by Appendix 5 „Study fees" to the CTU Statute The specification of the fee payment and the study conditions will be set in the agreement between the CTU in Prague Faculty of Transportation Sciences and a student. The fee for study in English is currently set out as follows:

- 55 000 CZK per one semester of study in bachelor's degree study programme
- 66 000 CZK per one semester of study in master's degree study programme

II. BASIC INFORMATION AND IMPORTANT DATES

The term of submission of applications:	**by 10th August 2022** the term applies equally to: • filling out the electronic application on the website prihlaska.cvut.cz • payment of an administrative fee

Period of (and place of) entrance examinations:	**from 1st September 2022 to 12th September 2022** in Prague for applicants for: • bachelor's degree study programme
Results of entrance procedure	**13th September 2022**
Registration to the study	**September 2022**

Start of teaching in the academic year 2022 – 2023	**19th September 2022**

Applications for the studies in Prague	
Information on studies in Prague:	**Lýdie Tetíková, Eva Vicenová** Study department of CTU in Prague Faculty of Transportation Sciences Konviktská 20, Praha 1 cell phone: +420 605 501 764, +420 770 138 720 phone: +420 224 359 540, +420 224 359 542 e-mail: tetikova@fd.cvut.cz vicenova@fd.cvut.cz

III. PROCEDURE FOR SUBMISSION OF APPLICATION FORMS

The submission of a filled application form is necessary for the beginning of the entrance procedure. The number of submitted application forms is not limited.

1) Filling out the electronic application form (will be possible from 1st May 2022)

Applicants have to fill out the electronic application form:

- on-line on the website **prihlaska.cvut.cz**
- completely and honestly
- in English

Applicants have to specify in the application form:

- type of study programme (bachelor)
- form of study (full-time)
- programme of study (PIL)

2) Payment of the administration fee

There is an administrative fee **of 850 CZK** for the tasks connected with entrance procedures (for each application form).

The fee must be paid by the deadline for submission of applications – **10th August 2022.**

Payment can be made by internet card payment at the internet address **prihlaska.cvut.cz** (we prefer this payment method).

It is also possible to pay the fee by cashless transfer by bank transfer or by postal order according to the information below.

Administrative fee	
fee	**850 CZK**
bank	Komerční banka a. s., Praha 1
account number	19 – 3322370227 / 0100

SWIFT	KOMBCZPPXXX
IBAN	CZ6301000000193322370227
reference number	77777
constant symbol	378 – cashless transfer 379 – postal order
specific symbol	application code
company registration number	68407700

3) Acceptance of the application as the beginning of the entrance procedure

The completed and paid application will be accepted into the entrance procedure only after the payment has been paired with the submitted application. Applicants can check the status of the application in their electronic application form. Payments made and sent after the deadline will not be accepted.

The last day for filling out the application form and paying the administrative fee is 10th August 2022.

IV. ADMISSION CONDITIONS

In accordance with the written instructions from the Faculty (delivered by email in the end of August 2022), all applicants will submit documents listed below no later than the day of the entrance examination (or term set in the sent information).

1) Proof of previous educational attainment

All applicants shall submit an officially certified copy of their previous successfully completed studies according to the type of study programme.

The condition of the **bachelor's degree study programme** is the completion of full secondary education with a school-leaving exam. All applicants shall submit a certified copy of a school-leaving exam certificate.

The applicants who completed full secondary education with a school-leaving exam abroad will submit a validated school-leaving exam certificate – called **nostrification** (except for those who have completed full secondary education with a school-leaving exam in the Slovak Republic).

2) Proof of knowledge of the English language

Applicants for study in the study programme PIL (taught in English) are required to prove their knowledge of English. Knowledge of at least B2 level is required. (Certificates older than five years at the date of application will not be accepted.)

The level of English can be demonstrated in one of the following ways:

- citizenship of the state with the official language "English"
- confirmation of successful completion of previous studies in English
- confirmation of successful completion of the English language examination at the Department of Languages and Humanities of the CTU in Prague Faculty of Transportation Sciences. (Details of the examination are given in Article VII.)
- internationally recognized certificate
- documentation of proficiency in English at minimum level B2

V. ENTRANCE EXAMINATIONS AND CRITERIA OF THEIR EVALUATION

The applicants will be accepted to the study after fulfilling all the previously mentioned conditions and on the basis of evaluation criteria set for each study programme.

The acceptance criterion is the number of achieved points. The final number of points of each applicant is based on the result of the entrance examination. The ranking of candidates is created by the number of points.

The entrance examination will take place during one day in the period from 1st September 2022 to 12th September 2022 in Prague. The exact date, time, and place of the entrance examination will be stated in the invitation to the entrance examination that will be delivered to the applicants by means of an email sent by the Faculty.

1) Study programme Professional Pilot (PIL)

Applicants for the studies are to take a written entrance examination in mathematics and also a written test for the English language.

Evaluation of results of the entrance procedure is based on the result of the written entrance examination

- maximum total score is 40 points
- the minimum number of points required to be accepted to the study for the academic year 2022 – 2023 is set at **20** (the minimum number of points required from mathematics is set at 7 points and the minimum number of points required from English is set at 7 points)

Evaluation of written entrance examination

In the written mathematics test the applicant should demonstrate the ability to independently solve problems within the scope of secondary school mathematics of average difficulty

- duration of the multiple-choice mathematics test is 70 minutes
- it consists of a set of 15 maths problems; for 10 of them the applicants can score 1 point for each correct answer and 2 points for the remaining 5 problems
- maximum score is 20 points
- for the written examination the applicants will bring writing implements and several blank sheets of paper (format A4) only
- the use of other aids and electronic devices including mobile phones is strictly prohibited

In the written English test, the applicant demonstrates the ability to use intermediate knowledge of English. The written exam in English takes 60 minutes, and the maximum score is 20 points.

The evaluation of the results is based on the result of written entrance exams. The final numbers of points obtained from the written entrance exam in mathematics and from the english language are used to assess the criteria for admission to study. For each entrance exam, the minimum number of points is evaluated separately. It is, therefore, necessary to achieve the minimum number of points in both entrance exams.

By passing the entrance examination, the applicant takes note of the following preconditions for successful practical pilot training:

- the need to obtain proof of Medical certificate before the beginning of practical flight training
  - Class 1 Medical Certificate (issued according to EASA, FAA or DGCA standards)
  - in the case of non-EASA Medical certificate, the applicant will be required to obtain Class 1 Medical certificate compliant with EASA standards at The Institute of Aviation medicine in Prague

  - costs associated with obtaining Medical certificate is paid by the applicant, and in any case, he/she cannot claim reimbursement of the fee from the Czech Technical University in Prague Faculty of Transportation Sciences
- the ability to cover the financial costs of practical pilot training from his/her own financial resources
  - training can only be done in an integrated ATP(A) course compliant with EASA
  - costs associated with practical pilot training are estimated at approximately 1 450 000 CZK

VI. RESULTS OF THE ENTRANCE PROCEDURE

The results of the entrance procedure will be published by 13th September 2022. Applicants can find the results in the application prihlaska.cvut.cz after entering their application code.

The Dean's decision of acceptance will be delivered to applicants in writing (within 30 days from the verification of all conditions). The decision also includes a statement of reasons and guidance on the possibility of appeal against the decision within 30 days of its notification. The applicant has the right to access the file only after the decision has been notified.

Notification of admission to study gives applicants the right to enroll in studies. The faculty shall communicate the date of enrollment to the admitted applicants together with the decision on admission to study.

The applicant becomes a student on the day of enrollment.

VII. COURSES FOR APPLICANTS

1) Examination in English

Examination of the level of English language is intended for registered applicants. The examination verifies the knowledge of English at the level of at least B2.

- the examination is guaranteed by the Department of Languages and Humanities
- the examination is in written and oral form
- the examination takes place and terms set by the department
- the examination is charged by fee 2500 CZK
- the contact person is Mgr. Barbora Horackova (e-mail: horacbar@fd.cvut.cz)